

# Monique Arsenault



## 2<sup>nd</sup> Assistant Production Coordinator

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### 2<sup>nd</sup> Assistant Production Coordinator

#### **AMERICAN GODS** Season 2

Producer: Lisa Kussner  
PM: Vair MacPhee  
PC: Susan R. Jones

TV Series  
June – Nov., 2018

Fremantle/  
Starz

### 2<sup>nd</sup> Assistant Production Coordinator

#### **IN CONTEMPT** Season 1

Producer: Mary Anne Waterhouse  
PM: Brian Campbell  
PC: Seana O'Neill  
APC: Sabreena Peters

TV Series  
Sept. – Dec., 2017

BET Network  
/Blue Ice  
Pictures

### Office Production Assistant

#### **SEVEN IN HEAVEN** Additional Photography

Executive Producer: Aaron Barnett  
Producer: Tony Roman  
PM: Effy Papadopoulos

Feature  
April 2018

Blumhouse  
Productions

### Office Production Assistant

#### **KIM'S CONVENIENCE** Season 3 - Prep

Supervising Producer: Sandra  
Cunningham  
PM: Derek Rappaport  
PC: Hulya Eroz

TV Series  
April 2018

CBC Television  
/Thunderbird  
Entertainment

### Office Production Assistant

#### **KIM'S CONVENIENCE** Season 2

Producers: Sandra Cunningham, Robin  
Cass  
LP/PM: Derek Rappaport  
PC: Adrian Sheepers  
APC: Hulya Eroz

TV Series  
May – Sept., 2017

CBC Television  
/Thunderbird  
Entertainment

### Office Production Assistant

#### **CODE 8** Prep

Producers: Mary Anne Waterhouse, Lee  
Kim  
PM: Brian Campbell  
PC: Seana O'Neill  
APC: Sabreena Peters

Feature Film  
April - May, 2017

Blue Ice  
Pictures

<b>Office Production Assistant</b>	<b>THE INDIAN DETECTIVE</b> Season 1  Producer: Mary Anne Waterhouse PM: Derek Rappaport PC: Seana O'Neill APC: Hulya Eroz	Mini Series March – April, 2017	CTV Television Network/ Blue Ice Pictures
<b>Office Production Assistant</b>	<b>KIM'S CONVENIENCE</b> Season 1  Producer: Sandra Cunningham, Robin Cass PM: Derek Rappaport PC: Adrian Sheepers APC: Hulya Eroz	TV Series Aug. - Sept., 2016	CBC Television /Thunderbird Entertainment
<b>Office Production Assistant</b>	<b>MAKE IT POP: SUMMER SPLASH SPECIAL</b>  Producers: Mark Purdy, Tracey Jardine, Jim Corston PM: Mark Reid PC: Susan R. Jones APC: Leanna Lorusso	TV Special June – July, 2016	Nickelodeon/ DHX Media
<b>Set Production Assistant</b>	<b>BAKE WITH ANNA OLSON</b> Season 3  Series Prod/Dir: Jennifer Fraser PM: Jennifer Leek	Reality TV Series May, 2016	The Food Network / Bake It Productions III Inc.
<b>Office Production Assistant</b>	<b>TAKEN</b> Season 1  PM: Lena Cordina PC: Susan R. Jones APC: Chantal Kemp	TV Series April & August, 2016	NBC/Universal/ EuraCorpUSA
<b>Assistant to Executive Producers and Co-Executive Producers/ Writers</b>	<b>HOUDINI AND DOYLE</b> Season 1  EP: David Shore EP: David Hoselton Co-EP. /Writer: Melissa Byer Co-EP. /Writer: Treena Hancock PM: Ross Leslie	TV Mini-Series December 2015	Shaw Media, Shaftesbury Films Inc., Productions, Shore Z Productions
<b>Office Production Assistant</b>	<b>SHADOWHUNTERS</b> Season 1  Producers: Don Carmondy, David Cormican PM: Greg Copeland PC: Mary Fraser APC: Ryan Hupponen	TV Series April –August, December 2015	Constantin Film Development Inc., Don Carmondy Television

**Office Production Assistant**

**MINORITY REPORT**

Producer: Neal Ahearn  
PM: Robin Reelis  
PC: Mary Fraser  
APC: Ryan Hupponen

TV Pilot  
January – April,  
2015

20<sup>th</sup> Century  
FOX Studios,  
Amblin  
Television

**Office Production Assistant**

**THE STANLEY DYNAMIC**

Producer: Victoria Hirst  
PM: Maribeth Daley  
PC: Alison Waxman/ Jennifer Chovancek  
APC: Courtenay Bainbridge/ Ryan Hupponen

TV Series  
Feb. – Dec. 2014

Amaze Film +  
Television,  
Nelvana

**Other Qualifications**

- Proficient with Microsoft Word, Microsoft Excel, Adobe Acrobat, Dropbox, Google Drive, Scenechronize and ScriptE
- Familiar with Final Draft and CrooGloo,
- Completed WHIMIS Training
- Completed Health and Safety Certification for Supervisors and Employees
- Full G-class license

**Education**

April - June, 2013

**Script Supervision and Continuity Training, Toronto, ON**

- Instructed by Doug Rotstein and Angela Mastronadi (IATSE 873)
- Certificate of completion from the Script Supervisor Master Class

November 12th, 2017

**Immigration 101 Seminar, Toronto, ON**

- Instructed by Anne Marley & Kiran Singh
- Offered by I.A.T.S.E. Local 411

Sept. 2008 – April 2010

**RTV Television Broadcasting, Seneca College**

- Diploma of Broadcasting in Television
- Graduated with honours

**References**

- **Susan R. Jones** – Production Coordinator
- Jones.susanr@gmail.com
- C: 416.910.7954
- **Hulya Ero** – Production Coordinator
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- ♦ C: 416.381.8989
- **Adrian Sheepers** – Production Coordinator
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- **Eric Gamache** – Assistant Production Coordinator
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