



2ND ASSISTANT PRODUCTION COORDINATOR

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1st Assistant Production Coordinator	Scary Stories To Tell In The Dark Producers: Guillermo del Toro, J. Miles Dale, Sean Daniel, Jason Brown, Elizabeth Grave PM: Reggie Robb PC: MC Harnois 1 st APC: Rob Miller	Feature Film May-November, 2018	Granville Canadian Productions Inc./ CBS Films / eOne
1st Assistant Production Coordinator	Locke & Key (Season One) - PREP Producers: Carlton Cuse, Joe Hill, Aron Eli Coleite, David Ozer, Barbara Muschietti, Lindsay Springer, Ted Adams, Jose Luis Escolar PM: Michael Stoyanov PC: Alexandra MacKenzie 1 st APC: Rob Miller	TV Series 9 x 60min November, 2017- February, 2018	High Park/ Locke & Key Productions Inc./ Hulu
1st Assistant Production Coordinator	Locke & Key (Pilot) Producers: Carlton Cuse, Joe Hill, Aron Eli Coleite, David Ozer, Barbara Muschietti, Lindsay Springer, Ted Adams, Jose Luis Escolar PM: Dennis Chapman PC: Alexandra MacKenzie 1 st APC: Rob Miller	TV Pilot 1 x 60min October-November, 2017	High Park/ Locke & Key Productions Inc./ Hulu
Daily 1st Assistant Production Coordinator	In Contempt (Season One) Producers: Lance Samuels, Daniel Irons, Terri Kopp, Mary Anne Waterhouse PM: Brian Campbell PC: Seana O'Neill 1 st APC: Sabreena Peters	TV Series September, 2017	Sullivans Productions Inc./ BET Networks
1st Assistant Production Coordinator	The Detail (Season One) Producers: Ilana Frank, Ley Lukins, Adam Pettle, John Morayniss, Linda Pope PM: Brian Gibson PC: Pam Simons 1 st APC: Rob Miller	TV Series 10 x 60min March-August, 2017	The Lead One Productions Inc./ eOne/ CTV
1st Assistant Production Coordinator	Saving Hope (Season Five) Producers: Linda Pope, Ilana Frank, Adam Pettle, John Morayniss PM: Brian Gibson PC: Pam Simons 1 st APC: Rob Miller	TV Series 18 x 60min August-November, 2016	Hope Zee Five Inc./ eOne/ CTV
2nd Assistant Production Coordinator / Story Dept. Coordinator	Corner Gas: The Movie Producers: Virginia Thompson, David Storey, Brent Butt PM: Victoria Woods PC: Justin Beck 1 st APC: Kristina Small	TV Movie May-August, 2014	Corner Gas: The Movie (SK) Inc./ Vérité Films Inc./ CTV
Story Dept. Coordinator	Almost Family Producers: Amy Cameron, Robert de Lint, Virginia Thompson	TV Series 45min (unproduced) October, 2012	Vérité Films Inc.

Associate Producer	InSecurity (Season Two) Producers: Virginia Thompson, Robert de Lint, Kevin White PM: Ty Hyland PC: Ian Gardner 1 st APC: Lisa Lanigan	TV Series 10 x 30min May-October, 2011	Insecurity Productions II Inc./ Vérité Films Inc./ CBC
Associate Producer	Vérité Films Inc. President: Virginia Thompson	Production Company April 2011-July 2012	Vérité Films Inc.
1st Assistant Production Coordinator	A Dog Named Christmas Producers: Andrew Gottlieb PM: Rhonda Baker PC: Pam Simons 1 st APC: Rob Miller	TV Movie June-August, 2009	Gillham Road Productions/ CBS/ Hallmark Hall of Fame
2nd Assistant Production Coordinator	Hungry Hills Producers: Rhonda Baker, Avi Federgreen, Gary Fisher, Rob W. King PM: Debbie Breeze PC: Pam Simons 1 st APC: N/A	Feature Length April-May, 2009	RGB Productions/ Federgreen Entertainment
Production Coordinator / Assistant Production Manager	Rust Producers: Chris Aronoff, Corbin Bernsen, Dana Lesiuk PM: Chris Aronoff PC/APM: Rob Miller	Feature Length February, 2009	Rust Productions/ Team Cherokee Productions
Office PA	Little Mosque On The Prairie (Season Three) Producers: Colin Brunton, Michael Snook PM: Debbie Breeze PC: Pam Simons 1 st APC: Shelley Bowes	TV Series 20 x 30min August-September, 2008	Westwind Pictures/ CBC
Office PA	The Shortcut Producers: Scott Einbinder, Scott Sandler, Ingo Vollkammer, Brian Witten PM: Ty Hyland PC: Cindy MacDonald 1 st APC: Ian Gardner	Feature Length June-August, 2008	Happy Madison Productions/ Minds Eye Entertainment
Office PA	Dolan's Cadillac Producers: Rhonda Baker, Alain Gagnon, Stephen Onda PM: Rhonda Baker, Alain Gagnon PC: Pam Simons 1 st APC: Shelley Bowes	Feature Length June, 2008	Minds Eye Entertainment
Office PA	Grace Producers: Kevin DeWalt, Adam Green, Cory Neal, Ingo Vollkammer PM: Ty Hyland PC: Cindy MacDonald 1 st APC: Dana Lesiuk	Feature Length April-May, 2008	Minds Eye Entertainment
Office Administrator	Vérité Films Inc. President: Virginia Thompson	Production Company March 2010-April 2011	Vérité Films Inc.

Other Qualifications

- Efficient in handling production paperwork including DPRs, Crew Lists, Contact Lists and building Call Sheets
- Well-versed with Scenechronize, CrooGloo, Final Draft, MS Office, Adobe Acrobat and related software
- Strong Communication Skills, Written and Verbal
- Administration and Organizational Skills
- Leadership and Management Skills
- Proficient in Final Draft
- Experience with a variety of telecommunication software
- Fluent in American Sign Language

Education

- 1999-2003 University of Regina
- Bachelor of Fine Arts – Film & Video Production