

NICOLE LANE



2ND APC

Call Cell: 647.214.1792
OR Contact through Union Office: 905.232.6411

1st APC	Umbrella Academy Producers: Steve Blackman, Jeff King, Kevin Lafferty PM: David Till PC: Janet Gayford	Series Oct. 2017 – Present	UCP
1st APC	Imposters Producers: Sheree Folkson, Patty Long UPM: Lisa Kussner PC: Penelope Kennedy	Series Aug. 2017 – Sept. 2017	NBC
1st APC	Angry Angel Producer: John Ryan PM: B.E. Sharp PC: Lisa Perone	MOW Jul. 2017 – Aug. 2017	Sony
1st APC	Star Trek Discovery Producers: Gretchen Berg, Aaron Harberts, Frank Siracusa, Thom Pretak PM: David Till PC: Janet Gayford	Series Jun. 2016 – Jun. 2017	CBS
1st APC	After Camelot Producers: Stan Hubbard, Michael Prupas, Kevin Lafferty PM: David Till PC: Janet Gayford	Series Mar. 2016 – Jun. 2016	Starz
2nd APC	Heroes Reborn Producers: Tim Kring, James Middleton, Kevin Lafferty PM: David Till PC: Janet Gayford	Series Mar. 2015 – Dec. 2015	NBC
2nd APC	Good Witch Season 1 Producers: Frank Siracusa, Craig Pryce, Andrea Raffaghello PM: Andrea Mullan PC: Kimberley Bradley APC: Karla Trujillo-Villon	Series Oct. 2014 – Mar. 2015	Hallmark

2nd APC / Production Assistant	Covert Affairs Season 5 Producers: Matt Corman, Chris Ord, Sean Ryerson Line Producer/PM: B.E. Sharp PC: Jillian Sabean / Justin Beck APC: Dan Pilditch	Series Mar. 2014 – Oct. 2014	NBC
Production Assistant	Cracked Season 2 Producers: Peter Raymont, Bruce Smith, David Barlow, Manny Danelon PM: Victoria Wood PC: Justin Beck APC: Kristina Small	Series Aug. 2013 – Oct. 2013	CBC
Production Assistant (On Set)	Warehouse 13 Behind The Scenes Producers: Jack Kenny, Mark Winemaker, Alex Wood	Documentary July 2013-Aug. 2013 (Daily)	NBC
Production Assistant	Warehouse 13 Season 4 Producers: Jack Kenny, Mark Winemaker, Chris Fisher PM: Ted Miller PC: Cynthia Hiley APC: Eric Gamache	Series May 2012 – Nov. 2012	NBC
Production Assistant	The Firm Season 1 Producers: Lukas Reiter, Helen Shaver, Rose Lam PM: Thom Pretak PC: Alexandra MacKenzie APC: Michael Stoyanov / Kristina Small	Series Aug. 2011 – May 2012	NBC/eOne
Production Assistant	Love It or List It Season 4 Producer: Emily Shank PM: Kim DeSimone	Lifestyle Jan. 2011 – April 2011	W Network
Production Assistant	The Agents Season 2 Producer: Emily Shank PM: Kim DeSimone	Lifestyle Dec. 2009 – Feb. 2010 (Weekends)	W Network
Production Assistant	Plastic Makes Perfect Season 3 Producer: Emily Shank PM: Patricia Bourgeois	Lifestyle Oct. 2009 – Feb. 2010	Slice Network

Other Qualifications

- **Recruiter/Executive Assistant to the President** (Aug. 2010 – Nov. 2010)
Spyre Solutions Inc.
Searched for suitable candidates according to client needs
Pre-interviewed candidates using behavioural interviews
Coordinated President's schedule and acted as point of contact between President and clients
- **Training Coordinator – Change Management Team** (Mar. 2010-May 2010)
Labatt Breweries
Coordinated training attendance tracking at Labatt Breweries for 1,300 employees over four weeks for 106 SAP courses across 16 training locations (3 countries)
Communicated daily with 130 trainers and 4 project leads on open training items (missing rosters, sessions to be rescheduled, addition of new training participants, etc.)
Analyzed information and provided key metrics to project leaders and clients
- Experienced in interviewing, capturing video, editing video, writing copy, control room and studio environments
- Proficient at Movie Magic Budgeting, Final Cut Pro, iNews, Avid, Burl, Adobe Photoshop, InDesign, Dreamweaver, Microsoft Word, Excel, Access and PowerPoint

Education

- Humber College 2006-2009
- Advanced Diploma in Print and Broadcast Journalism