

# MAGGIE McCORMICK

1<sup>st</sup> ASSISTANT PRODUCTION COORDINATOR



Please Contact Directly at 416.356.6753  
maggie.mccormick@gmail.com

<b>1<sup>st</sup> Assistant Production Coordinator</b>	<b>The Strain – Season IV</b> Producers: Carlton Cuse, J. Miles Dale PM: Dennis Chapman PC: Marie-Claude Harnois	TV Series November 2016 – April 2017	FX Network
<b>Assistant Production Coordinator</b>	<b>The Shape of Water</b> Producers: Guillermo Del Toro, J. Miles Dale PM: Dennis Chapman PC: Marie-Claude Harnois	Feature July 2016 – November 2016	Fox Searchlight
<b>Assistant Production Coordinator</b>	<b>The Strain – Season III</b> Producers: Carlton Cuse, J. Miles Dale PM: Dennis Chapman PC: Marie-Claude Harnois	TV Series October 2015 – May 2016	FX Network
<b>Assistant Production Coordinator (Daily)</b>	<b>Goon: Last of the Enforcers</b> Producers: David Gross, Hartley Gorenstein, Andre Rouleau PM: Stefan Steen PC: Jonathan Pencharz	Feature August 2015	
<b>Production Coordinator (Daily)</b>	<b>Rupture</b> Producer: Andrew Lazar Line Producer / PM: Whitney Brown	Feature July 2015	AMBI Distribution / AIC Movie Inc
<b>Assistant Production Coordinator</b>	<b>Rupture</b> Producer: Andrew Lazar Line Producer / PM: Whitney Brown PC: Amy Cuthbertson	Feature May 2015 – July 2015	AMBI Distribution / AIC Movie Inc
<b>Assistant Production Coordinator</b>	<b>The Strain – Season II</b> Producers: Carlton Cuse, J. Miles Dale PM: Dennis Chapman PC: Marie-Claude Harnois	TV Series October 2014 – May 2015	FX Network
<b>Production Coordinator (Daily)</b>	<b>Pay The Ghost</b> Producers: Nicholas Chartier, Craig Flores, Patrick Newell, Daniel Bekerman PM: Anthony Pangalos	Feature September 2014 – October 2014	Midnight Kitchen Productions / Voltage Films

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<b>Assistant Production Coordinator</b>	<b>Pay The Ghost</b> Producers: Nicholas Chartier, Craig Flores, Patrick Newell, Daniel Bekerman PM: Anthony Pangalos PC: Michelle Kanyo	Feature September 2014 – October 2014	Midnight Kitchen Productions / Voltage Films
<b>Assistant Production Coordinator</b>	<b>Aaliyah: Princess of R&amp;B</b> Producer: Steve Solomos PM: Brian Campbell PC: Keitha Redmond	M.O.W. June 2014 – August 2014	Lifetime / Martin Chase Productions
<b>Assistant Production Coordinator (Daily)</b>	<b>Cracked – Season 2</b> Producer: Manny Danelon LP/PM: Victoria Woods PC: Justin Beck	TV Series August 2013	CBC / White Pine Pictures
<b>Production Secretary</b>	<b>Cracked – Season 2</b> Producer: Manny Danelon LP/PM: Victoria Woods PC: Justin Beck APC: Kristina Small	TV Series May 2013 – September 2013	CBC / White Pine Pictures
<b>Production Secretary</b>	<b>Cracked – Season 1</b> Producer: Jamie Paul Rock LP/PM: Victoria Woods PC: Justin Beck APC: Kristina Small	TV Series June 2012 – January 2013	CBC / White Pine Pictures
<b>Other Qualifications</b>	<ul style="list-style-type: none"><li>• IATSE 411 Movie Magic Budgeting Seminar (November 2014)</li><li>• IATSE 411 Movie Magic Scheduling Seminar (May 2014)</li><li>• IATSE 411 Camera Prep Seminar (January 2013)</li><li>• IATSE 411 Immigration Seminar (March 2012)</li><li>• Daily Production Reports; Cast, Crew and Contact Lists; ACTRA Contracts; Call Sheets</li><li>• Proficient with both Microsoft and Macintosh operating systems</li><li>• Fully literate in: Microsoft Word, Excel, Power Point, Scenearchive, Final Cut Pro, Adobe Acrobat, Quickbooks (accounting software), GEAC (library database software)</li><li>• Experience in: Adobe Photoshop, Movie Magic Scheduling, Movie Magic Budgeting, Filemaker Pro, LiveType</li><li>• Superior organizational skills</li><li>• Effective and efficient communication</li></ul>		
<b>Education</b>	<ul style="list-style-type: none"><li>• <b>Queen's University</b>, Kingston, Ontario Bachelor of Arts (Honours), Film Studies; Bachelor of Arts, Drama</li></ul>		<b>2002–2006</b>