

VANESSA CHIARA



PRODUCTION SECRETARY

Please Contact Through Union Office 416.645.8025 or directly at 647.401.5505, vchiara@rogers.com

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| Production Assistant (Daily) | POLTERGEIST (Reshoots) Producer: Becki Trujillo PM: Joe Boccia PC: Melissa Girotti | Feature JUL 2014 | Fox 2000 / MGM |
| Production Assistant (Daily) | REMEMBER Producers: R. Lantos, A. Lantos PM: Aaron Barnett PC: Eleanor Mendes | Feature JUL 2014 | Serendipity Point Films |
| Producer's Assistant (Tom Donaghy) | AGATHA (Pilot) Producers: N. Pepper, T. Arnow PM: Joe Boccia PC: Melissa Girotti | TV Series FEB – MAR 2014 | ABC Studios/ Mark Gordon Co. |
| Production Secretary | NIKITA S4 Producer: Marc David Alpert PM: Alex Jordan PC: Karen Doble | TV Series JULY – OCT, 2013 | Warner Bros/ CW Network |
| Producer's Assistant (Kevin Bray) | SUITS S2 Producers: D. Bartis, G. Klein, J. Hackett PM: Carmen Arndt PC: Sheena Graham | TV Series MAR – OCT, 2012 | NBC Universal/ USA Network |
| Producer's Assistant (Kevin Bray) | SUITS S1 Producers: D. Bartis, G. Klein, S. Wakefield PM: Gina Fowler PC: Vair MacPhee | TV Series APR – AUG, 2011 | NBC Universal/ USA Network |
| Producer's Assistant (Judith Verno) (Toronto) | JUSTICE FOR NATALEE Producers: Judith Verno PM: Fritzi Horstman | MOW MAR – APR, 2011 | Sony Pictures/ Lifetime |
| Director's Assistant (Alan Poul) | PERCEPTION (Pilot) Producers: Ken Biller, Mike Sussman PM: Greg Copeland PC: Melissa Girotti | TV Series NOV – DEC, 2010 | ABC Studios/ TNT |
| PC (IMAX 3D) | HARRY POTTER & THE DEATHLY HALLOWS PT 1 & PT 2 Producers: Hugh Murray, Lorne Orleans PM: Alexandra Gunter | Feature Film JUL – AUG, 2010 | Warner Bros./ IMAX |
| PC (IMAX 3D) | VARIOUS TITLES Producers: Hugh Murray, Lorne Orleans PM: Adam Edwards | Feature Film MAR '09 – JUL '10 | Warner Bros./ IMAX |

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| APC (IMAX 3D) | HUBBLE 3D Producers: Hugh Murray, Lorne Orleans PM: Claire Welland DIR: Toni Myers | Documentary Short SEP – NOV, 2008 | Warner Bros./ IMAX |
| PC (IMAX 3D) | HARRY POTTER & THE HALF BLOOD PRINCE Producers: Hugh Murray, Lorne Orleans PM: David Rosen | Feature Film AUG – SEPT, 2008 | Warner Bros./ IMAX |
| APC | HOW DO YOU SOLVE A PROBLEM LIKE MARIA Producers: Sheila Hockin, David Fortier, Ivan Schneeberg PM: Lena Cordina & David Rosen | Reality TV Series FEB – JUL, 2008 | Temple Street/ CBC |
| Marketing & Development Coordinator | MVP / THE SECRET LIVES OF HOCKEY WIVES Producers: Mary Young Leckie, Heather Haldane PM: Lena Cordina | TV Series NOV '05 – DEC '07 | Screendoor/ CBC |
| Marketing & Development Coordinator | EVEREST Producers: Mary Young Leckie, Heather Haldane, Jason Lee, Randy Bradshaw PM: Leslie Cowan | MOW NOV '05 – AUG '07 | Screendoor/ CTV |
| Producer's Assistant (Mary Young Leckie) | SHADES OF BLACK: THE CONRAD BLACK STORY Producers: Mary Young Leckie, Heather Haldane, Gub Neal, Justin Thomson- Glover PM: Lena Cordina PC: Susan R. Jones | MOW SEPT – NOV, 2005 | Screendoor/ CTV |
| Producer's Assistant (John Thompson) | 16 BLOCKS Producers: Avi Lerner, John Thompson PM: DJ Carson DIR: Richard Donner | Feature Film MAR – AUG, 2005 | Warner Bros./ Millenium |

Other Qualifications

- Adobe, Excel, Word, Pages, iCloud, iTunes MAC & PC Proficient
- WHIMIS & First Aid Certified
- Canadian and Italian Passports, willing to travel
- Speak Italian Fluently
- Experienced on Tech Scouts, Location Surveys, Prep, Wardrobe and Network Approval Process
- Experienced Driver, both Standard and Automatic transmission

Education

1999-2003 Ryerson University – Bachelor of Fine Arts Degree
1998-1999 Ryerson University Continuing Ed. – Film Production
1997-1998 University of Western Ontario – Film Studies